PROCEEDINGS OF A REGULAR MEETING OF

**THE BOARD OF COMMISSIONERS OF**

**THE MORGAN CITY HARBOR AND TERMINAL DISTRICT**

**August 13, 2018**

The Board of Commissioners (“Board”) of the Morgan City Harbor and Terminal District (“District”) met in regular session at the District’s office at 7327 Highway 182, Morgan City, Louisiana on August 13, 2018 at 5:00 p.m. Duane Lodrigue, President, convened the meeting with Commissioners Deborah Garber, Thomas Ackel, Joseph Cain, Adam Mayon, Tim Matthews, Sr., Ben Adams and Gary Duhon in attendance. Lee Dragna was absent. Also present at the meeting were Raymond Wade, Executive Director; Tori Henry, Office Manager; Cindy Cutrera, Manager of Economic Development; Jennifer Reasoner and Gerard Bourgeois, Board Attorneys; Commander Heather Mattern, United States Coast Guard (“USCG”); Clay Breaud, GSE/Providence Engineering; Councilman Louis Tamporella, City of Morgan City; along with members of the media and general public.

The meeting was called to order and the presence of a quorum was noted. Mr. Wade led the invocation and the Pledge of Allegiance was recited.

It was moved by Mr. Adams and seconded by Mr. Mayon that the minutes of the Regular Meeting of July 9, 2018 be approved and adopted, with said motion carrying unanimously.

It was moved by Mrs. Garber that the report of receipts and disbursements for the month of July 2018 be received and accepted and that all invoices presented to the Board for the month of July 2018 be paid. Mr. Duhon seconded that motion, which carried unanimously.

Tim Connell reported via telephone conference that: (i) Task Order No. 3 for the dredge in Stouts Pass will move to the Berwick Locks and Berwick Harbor, then to Tidewater Point and Wax Lake Outlet; (ii) negotiations with Brice for special purpose dredge continue and he is hopeful a contract will be awarded in September; (iii) a cubic yard contract to clean out the rest of the Channel will be tailored into base and option reaches because the quantities are larger than the funds available; and (iv) a navigation notice was issued for closure of the Bayou Boeuf Locks on August 14th but has been cancelled and the closure will be August 28th for nine continuous days.

Heather Mattern reported that: (i) Coast Guard day was a success with Admiral Thomas in attendance; and (ii) they will be working with Corps on the closure of the locks.

Mike Knobloch reported that: (i) FY18 Port Security Grant award notifications should be issued in late August; (ii) FY18 BUILD Grant award notifications should be issued by the end of the year; and (iii) we will be applying for port priority funding from DOTD for the east and west dock extensions, covering of drainage canal and rail improvements.

Cindy Cutrera reported that: (i) this morning she sent a notice to stakeholders about the lock closures but will send another tomorrow with the update; (ii) all commissioners are invited to attend the ULI reception and are urged to RSVP if you plan to attend; (iii) the Corps of Engineers M/V Mississippi boat ride is scheduled August 23rd, with the public meeting being held at the Port dock on August 24th; and (iv) Charles Brittingham mentioned to us not to be disappointed if we do not receive funding in the FY19 workplan because all of the funding we have recently received. He also reiterated several items that we need to consider like making investments and improving Port property and expanding/growing the Port footprint.

Gerard Bourgeois presented: (i) a resolution in support of submitting application(s) to Louisiana DOTD Port Priority Program for rail spur improvements, adjacent drainage canal improvements and east and west dock improvements; with an estimated total cost of $6 million and an estimated cost to the Port of $1.4 million after reimbursement from the Port Priority Program, including interest while waiting for reimbursement and overhead costs. Mr. Duhon moved for approval of said resolution, which was seconded by Mrs. Garber and carried unanimously.

**RESOLUTION**

*A Resolution authorizing the Morgan City Harbor and Terminal District to prepare and submit an application to the Louisiana Port Construction and Development Priority Program for assistance in the implementation of a port improvement project; providing for the necessary documentation of the need for the port improvement; and providing for other matters in connection therewith.*

**Whereas,** Morgan City Harbor and Terminal District has a need for port improvements; and,

**Whereas,** Morgan City Harbor and Terminal District desires to apply for State matching funds pursuant to Chapter 47 of Title 34 of the Louisiana Revised Statutes of 1950, as amended, to implement a project to improve its port operation and the Morgan City Harbor and Terminal District is fully aware of its obligations under said Statute; and,

**WHEREAS,** Morgan City Harbor and Terminal District is a political body duly organized and existing under the laws of the State of Louisiana and is eligible to apply for funds under said Statute,

**NOW, THEREFORE, BE IT RESOLVED** by the Morgan City Harbor and Terminal District as follows:

Section 1. That Morgan City Harbor and Terminal District acknowledges that a formal application will be prepared and submitted to the Louisiana Port Construction and Development Priority Program.

Section 2. That at the appropriate time and upon approval of funding assistance and prior to commencement of work on the project Morgan City Harbor and Terminal District agrees to execute a Project Agreement and a Statement of Sponsorship pursuant to the Statute.

Section 3. That Raymond “Mac” Wade, Executive Director, is hereby designated Authorized Representative for Morgan City Harbor and Terminal District to effect the preparation of an application to the Louisiana Port Construction and Development Priority Program for funding assistance of port improvement project.

Section 4. That said Authorized Representative’s responsibilities shall pertain to technical matters only and shall not include any official act on behalf of the Morgan City Harbor and Terminal District.

and (ii) a renewal of the contract between the District and Lazer Claims Investigation and Security Services, LLC for facility security officer duties prescribed in the District’s Facility Security Plan for its 800 Youngs Road facility, which was moved for approval by Mr. Adams, seconded by Mr. Mayon and carried unanimously.

**RESOLUTION**

A resolution providing for the execution of a consulting agreement for the Morgan City Harbor and Terminal District (“District”), designating the terms and conditions of the contract, and granting the authorization therefor.

WHEREAS, this Board of Commissioners (“Board”) is authorized by the provisions of LSA-R.S. 34:324 to “contract with and employ attorneys, clerks, engineers, deputy commissioners, superintendents, stevedores and other agents and employees and shall fix their compensation and terms of office or employments,” and,

WHEREAS, this Board, after due deliberation deems it necessary that a real and genuine necessity exist therefor, to contract with Lazer Claims Investigation and Security Services, L.L.C. for services related to the Facility Security Plan for the Morgan City Harbor and Terminal District, particularly as its Facility Security Officer and related services.

BE IT RESOLVED, that the President, Duane E. Lodrigue, is hereby authorized and directed to execute on behalf of the District, an agreement with Lazer Claims Investigation and Security Services, L.L.C. for the necessary facility security officer service relative to the District, substantially in accordance with the terms and conditions of the agreement presented this day.

Gerard Bourgeois also reported that: (iii) Stansbury and Associates has partially evaluated the Port’s NOAA station that was damaged when struck and will have the report to us by next month.

With no further business to come before the Board, the meeting was adjourned.

Attest:

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